

## Table of Contents (Summary)

	Intro	xxv
1	Introduction: <i>Why get certified?</i>	1
2	Organizations, constraints, and projects: <i>In good company</i>	37
3	The process framework: <i>It all fits together</i>	69
4	Project integration management: <i>Getting the job done</i>	97
5	Scope management: <i>Doing the right stuff</i>	163
6	Time management: <i>Getting it done on time</i>	243
7	Cost management: <i>Watching the bottom line</i>	335
8	Quality management: <i>Getting it right</i>	407
9	Human resource management: <i>Getting the team together</i>	459
10	Communications management: <i>Getting the word out</i>	509
11	Project risk management: <i>Planning for the unknown</i>	551
12	Procurement management: <i>Getting some help</i>	611
13	Stakeholder management: <i>Keeping everyone engaged</i>	659
14	Professional responsibility: <i>Making good choices</i>	695
15	A little last-minute review: <i>Check your knowledge</i>	709
16	Practice makes perfect: <i>Practice PMP exam</i>	743

## Table of Contents (the real thing)

### Intro

**Your brain on PMP.** Here you are trying to *learn* something, while here your *brain* is doing you a favor by making sure the learning doesn't *stick*. Your brain's thinking, "Better leave room for more important things, like which wild animals to avoid and whether naked snowboarding is a bad idea." So how *do* you trick your brain into thinking that your life depends on knowing enough to get through the PMP exam?

Who is this book for?	xxvi
We know what you're thinking	xxvii
Metacognition: thinking about thinking	xxix
Here's what YOU can do to bend your brain into submission	xxxi
Read me	xxxii
Acknowledgments	xxxiii